

Eligibility:

- Stanford doctoral students in any discipline who are making satisfactory academic progress.
- Successful applicants must be registered in the quarter they receive funds. Grants will be issued by March for Winter quarter recipients, and by June for Spring recipients.
- Prior applicants may reapply for funding for different projects or may resubmit improved versions of their earlier submissions.
- Requests must be for expenses that are not covered through other sources of funding from external or university sources.
- Applicants may simultaneously apply for other sources of funding, but may not accept multiple sources of funding for the same expenses.

To apply, graduate students should submit an [online application](#), a two-page project description, a detailed budget and budget justification, faculty advisor letters of nomination (one for exploratory awards and two for full awards), and a CV. Faculty advisor letters of nomination (one required for exploratory awards and two for full awards) can be attached to the application or delivered to Geraldine Solon at gsolon@stanford.edu or to 366 Galvez Street, Rm 310A, Stanford, CA 94305.

Project description (not to exceed 2 pages)

Upload one PDF or Word document that provides a cogent summary of your proposed research written in a manner clear to non-specialists. The selection committee is composed of a range of scholars and may not include specialists in your field. Project summaries **must not exceed two pages**. They should be single spaced, use conventional margins, and be in 11 point font or larger.

Budget and budget justification (1 page)

Upload one PDF or Word document, and please use a format similar to the sample budget provided.

- a. Provide an itemized budget of all research-related expenses.
- b. List anticipated sources of funding. Indicate which items would be supported by these funds and which are covered by other sources.
- c. The following expense categories **WILL** be considered appropriate for these funds:
 - travel costs (either domestic or international) associated with the proposed research
 - other special project costs such as purchase of datasets, production of questionnaires and surveys, or human subject costs
 - data entry or transcription costs
 - other activities directly related to the research
- d. The following expense categories will **NOT** be considered appropriate for these funds:
 - payments to undergraduates
 - equipment purchase
 - travel costs for dependents and spouses
 - travel costs for job interviews
 - travel costs to attend or present at professional conferences
 - dissertation write-up grants
 - health insurance
 - course registration
 - Stanford tuition
 - language training

Funds for travel costs will be reimbursed through the Stanford Center for International Development/ the Stanford Institute for Economic Policy Research. Other funds will be dispersed as Stipend Funding

via the Graduate Funding System (GFS). Stipend Funding is taxable income, although no tax forms are generated by the university. International students may have taxes deducted before funds are released. Your budget may take the taxes on Stipend Funding into account, but the total request may not exceed \$7K for exploratory awards or \$25K for full awards. Please note that proposals, particularly for full awards, may be partially funded.

Sample budget. Please use a similar format and level of detail.

Budget Item					Funding Source	
Item	Explanation	Price	Qty/Unit	Total	SCID	Other
Travel costs				2905	2905	
airfare	round-trip travel to Malawi in June 2015	1800	1	1800	1800	
visa	6 month single entry visa	50	1	50	50	
lodging and meals	5 days in Lilongwe @ \$50/day	50	5	250	250	
	30 days in Mchingi @ \$20/day	20	30	600	600	
bus	Lilongwe-Mchingi return	15	2	30	30	
local transport	5/day for 35 days	5	35	175	175	
Other costs				3325	3325	
local RA	to conduct focus group discussions @ \$100/day for 25 days	100	25	2500	2500	
local transport costs for RA	\$5/day for 25 days	5	25	125	125	
transcription costs	for focus group discussions	700	1	700	700	
taxes	taxes on other costs (14% withholding for international students)	466	1	466	466	
TOTAL				6468	6468	